

## EXAMINATION CENTERS (Tentative List)

State Code	State/UT	Preliminary Examination Centre	Main Examination Centre
11	Andaman & Nicobar	Port Blair	Port Blair
12	Andhra Pradesh	Ananthapur, Chirala, Chittoor, Guntur, Kadapa, Kakinada, Kurnool, Nellore, Ongole, Puttur, Rajahmundry, Srikakulam, Tirupati, Vijaywada, Vishakhapatnam, Vizianagaram	Guntur, Kurnool, Vijaywada, Vishakhapatnam,
13	Arunachal Pradesh	Itanagar, Naharlagun	Itanagar
14	Assam	Dibrugarh, Guwahati, Jorhat, Kokrajhar, Silchar Tezpur	Guwahati,
15	Bihar	Arrah, Aurangabad, Bihar Sharif, Bhagalpur, Darbhanga, Gaya, Muzaffarpur, Patna, Purnea, Samastipur, Siwan	Arrah, Patna,
16	Chandigarh	Chandigarh	Chandigarh
17	Chhattisgarh	Bhilai, Bilaspur, Raipur	Raipur
18	Goa	Panaji, Verna	Panaji
19	Gujarat	Ahmedabad, Anand, Bhavnagar, Gandhinagar, Jamnagar, Mehsana, Rajkot, Surat, Vadodara	Ahmedabad, Gandhinagar
20	Haryana	Ambala, Bahadurgarh, Hissar, Karnal, Kurukshetra, Palwal, Yamunanagar	Bahadurgarh, Hissar,
21	Himachal Pradesh	Baddi, Bilaspur, Dharamshala, Hamirpur Kangra, Kullu, Mandi, Shimla, Sirmour, Solan, Una	Shimla, Solan,
22	Jammu & Kashmir	Baramulla, Jammu, Kathua, Samba, Srinagar	Jammu, Srinagar
23	Jharkhand	Bokaro, Dhanbad, Hazaribag, Jamshedpur, Ranchi	Jamshedpur, Ranchi
24	Karnataka	Belgaum, Bellary, Bengaluru, Bidar, Davangere, Dharwad, Gulbarga Hubli, Mandya, Mangalore, Mysore, Shimoga, Udupi	Bengaluru
25	Kerala	Alappuzha, Kannur, Kochi, Kollam, Kottayam, Kozhikode, Malappuram, Palakkad, Thrichur, Thiruvananthapuram	Kochi, Thiruvananthapuram
26	Lakshwadeep	Kavarrati	Kavarrati
27	Madhya Pradesh	Bhopal, Gwalior, Indore, Jabalpur, Satna, Sagar, Ujjain	Bhopal, Indore
28	Maharashtra	Amaravati, Aurangabad, Chandrapur, Dhule Jalgaon, Kolhapur, Latur, Mumbai/ Thane/Navi Mumbai, Nagpur, Nanded, Nasik, Pune, Ratnagiri, Sangli, Satara	Aurangabad, Nagpur, Pune, Mumbai/ Thane/Navi Mumbai
29	Manipur	Imphal	Imphal
30	Meghalaya	Ri-Bhoi, Shillong	Shillong
31	Mizoram	Aizawal	Aizawal
32	Nagaland	Kohima	Kohima
33	Delhi -NCR	Delhi, Faridabad, Ghaziabad, Greater Noida, Gurgaon	Delhi, Faridabad, Ghaziabad, Greater Noida, Gurgaon
34	Odisha	Angul, Balasore, Bargarh, Baripada, Berhampur (Ganjam), Bhubaneswar, Cuttack, Dhenkanal, Jharsuguda, Rourkela, Sambalpur	Bhubaneswar,
35	Puducherry	Puducherry	Puducherry
36	Punjab	Amritsar, Bhatinda, Fatehgarh Sahib, Jalandhar, Ludhiana, Mohali, Pathankot Patiala, Phagwara, Sangrur	Bhatinda, Jalandhar, Ludhiana, Mohali, Patiala
37	Rajasthan	Ajmer, Alwar, Bhilwara, Bikaner, Jaipur, Jodhpur, Kota, Sikar, Udaipur	Jaipur,
38	Sikkim	Gangtok	Gangtok
39	Tamilnadu	Chennai, Coimbatore, Dindigul, Kanchipuram, Krishnagiri, Madurai, Nagercoil, Namakkal, Perambalur, Salem, Thanjavur, Thiruchirapalli, Tirunelveli, Thoothukodi, Vellore, Virudhunagar	Chennai, Madurai, Tirunelveli
40	Telangana	Hyderabad, Karimnagar, Khammam, Warangal	Hyderabad
41	Tripura	Agartala	Agartala
42	Uttar Pradesh	Agra, Aligarh, Allahabad, Bareilly, Bulandshaher, Faizabad, Gonda, Gorakhpur, Jhansi, Kanpur, Lucknow, Mathura, Meerut, Moradabad, Muzaffarnagar, Varanasi.	Agra, Allahabad, Kanpur, Lucknow, Meerut, Varanasi
43	Uttarakhand	Dehradun, Haldwani, Haridwar, Roorkee	Dehradun
44	West Bengal	Asansol, Berhampur (West Bengal), Bardhaman, Durgapur, Hooghly, Howrah, Kalyani, Kolkata, Siliguri	Hooghly, Kalyani, Kolkata,

## Annexure II

## Guidelines for scanning and Upload of Signature &amp; Photograph (4.5cm x 3.5cm)

Before applying online a candidate will be required to have a scanned (digital) image of his/ her/ their photograph and signature as per the specifications given below.

**Photograph Image:**

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

**Signature Image:**

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call Letter and wherever necessary.
- If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb – 20kb
- Ensure that the size of the scanned image is not more than 20kb
- **Signature in CAPITAL LETTERS shall NOT be accepted.**

**Scanning the photograph & signature:**

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color File Size as specified above

- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MsOffice can easily obtain photo and signature in .jpeg format not exceeding 50kb & 20kb respectively by using MS Paint or MsOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50 kb (photograph) & 20 kb(signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form the candidate will be provided with a link to upload his/ her/ their photograph and signature.

**Procedure for Uploading the Photograph and Signature**

- There will be two separate links for uploading Photograph and Signature
- Click on the respective link "Upload Photograph / Signature"
- Browse and Select the location where the Scanned Photograph/ Signature file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload' button

**Your Online Application will not be registered unless you upload your photograph and signature as specified.**

**Note:**

- 1) In case the face in the photograph or signature is unclear the candidate's application may be rejected. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her/ their application and re-upload his/ her/ their photograph or signature, prior to submitting the form.
- 2) After registering online candidates are advised to take a printout of their system generated online application forms.